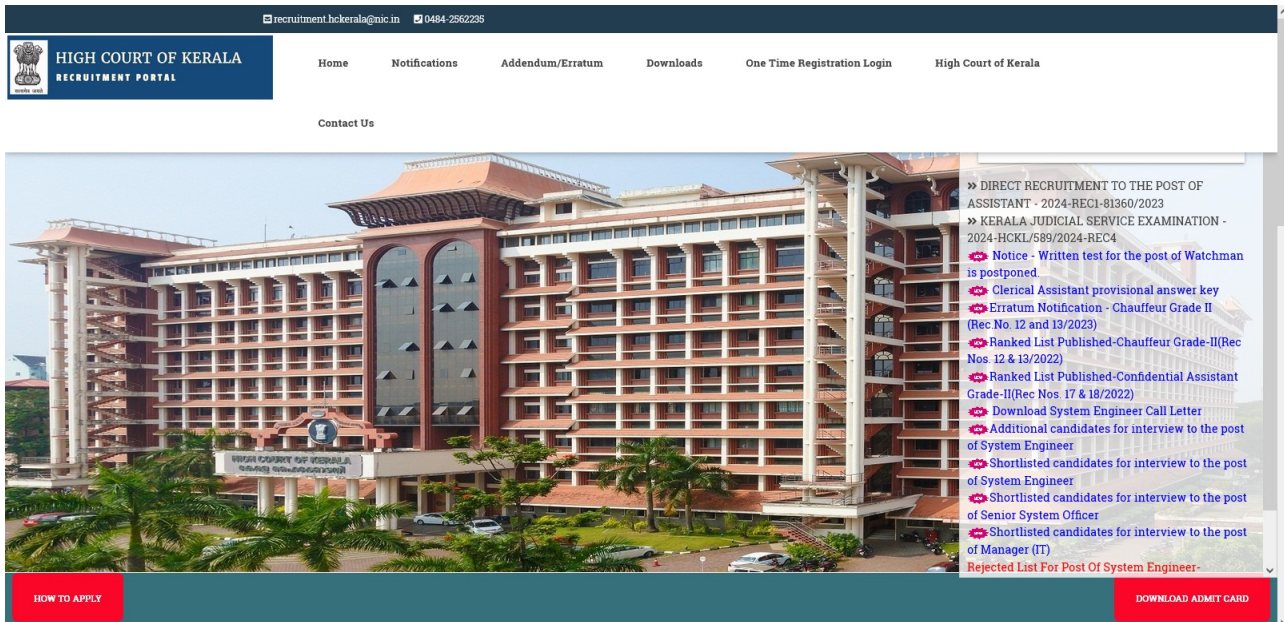


High Court of Kerala Recruitment Portal

Users can access the High court of Kerala Recruitment Portal using the following link <https://hckrecruitment.keralacourts.in>

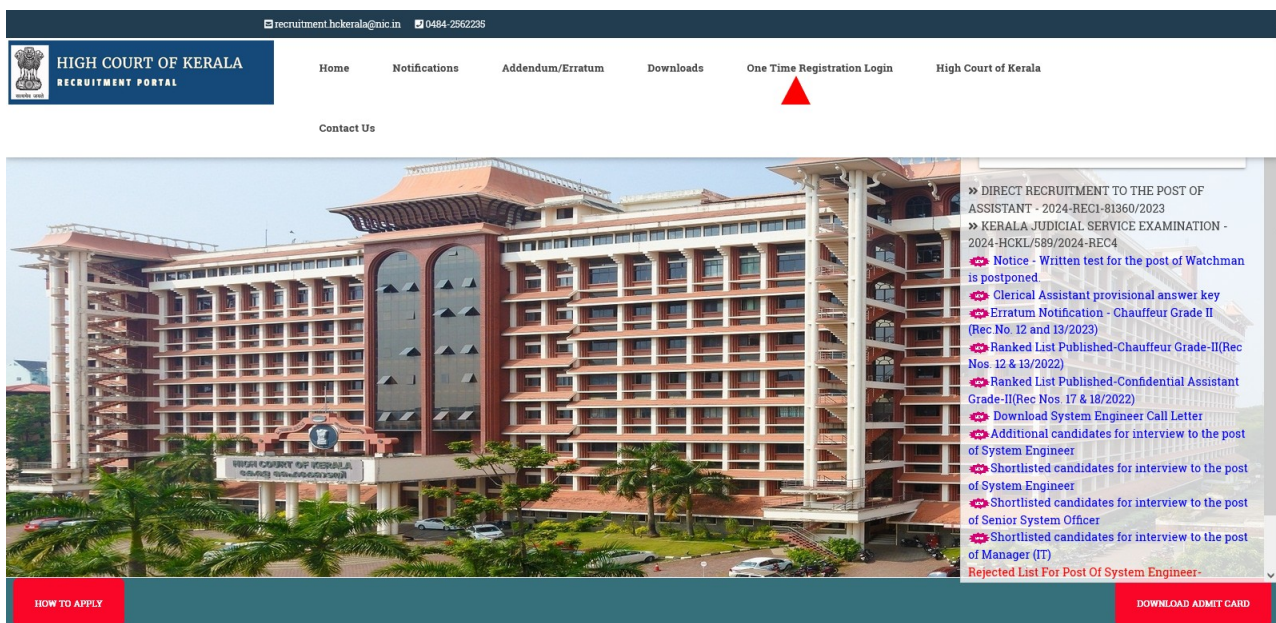


The Home page provides information about Notifications, Previous Question papers, Rank lists and Latest Updates.

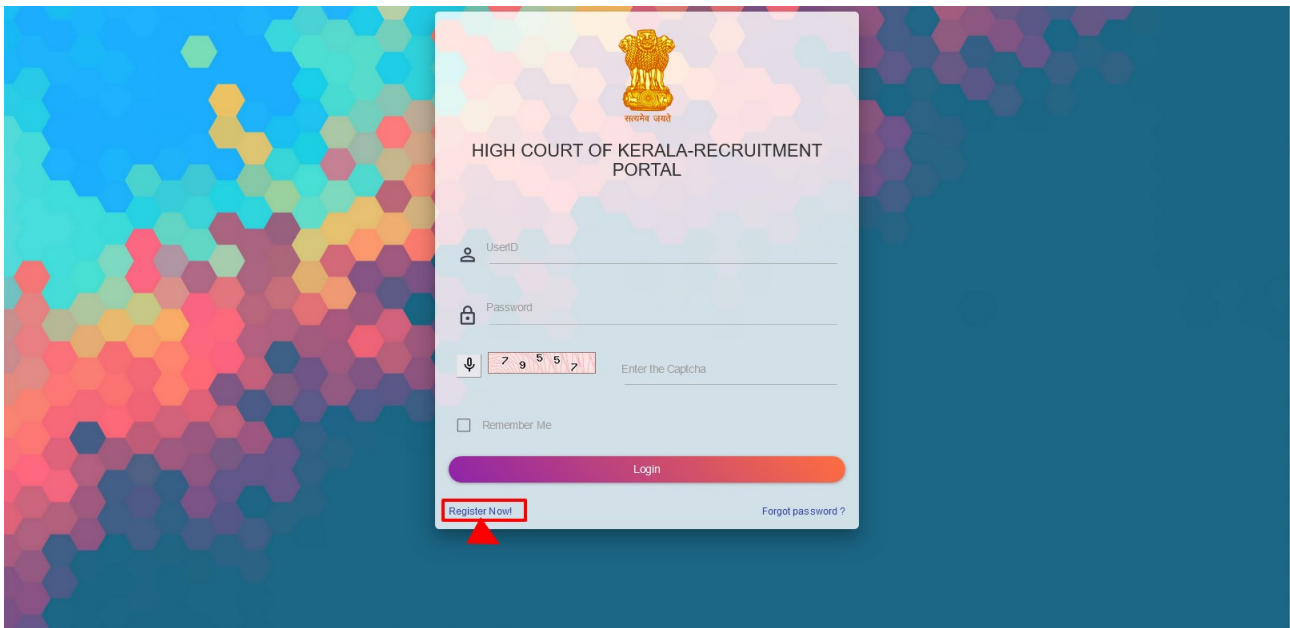
One Time Registration

To apply for every direct recruitments conducted by the High Court Recruitment Cell, candidates have to complete the One Time Registration Process.

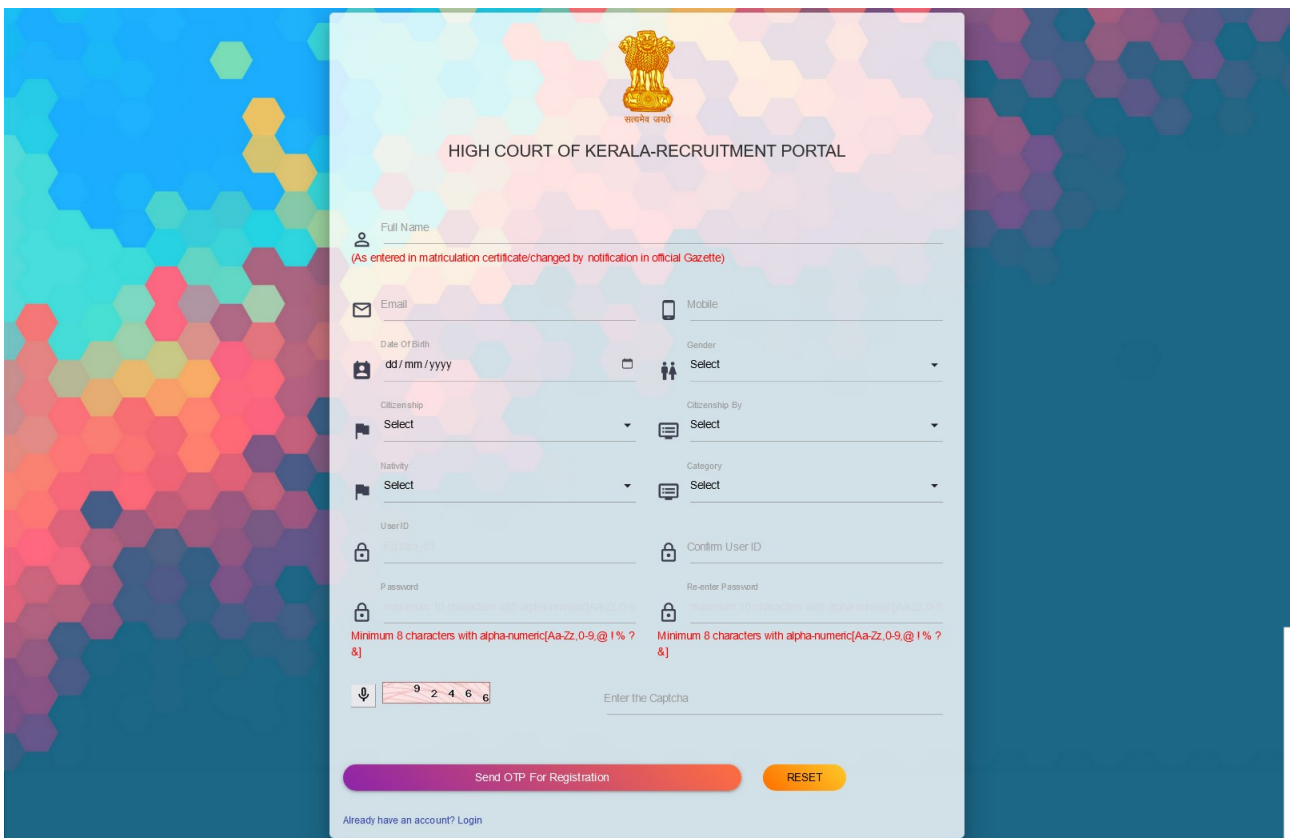
1. Click **One Time Registration** Link in Home page of <https://hckrecruitment.keralacourts.in>



2. Click **Register now** for New Registration



3. New Candidate Registration form will be displayed to the user.



4. Candidate need enter information such as **Name, Email id, Mobile number, Date of birth, Gender, Citizenship, Nativity, Category, Religion, Caste (If Applicable)** and to set **UserId and Password**.

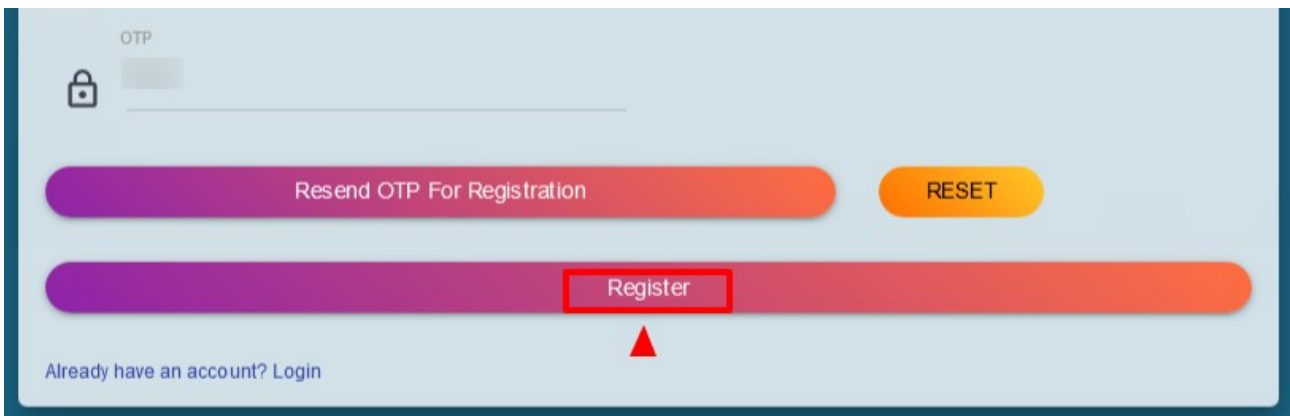
The screenshot shows the registration form for the High Court of Kerala Recruitment Portal. At the top, there is the State Emblem of India and the motto 'Satyameva Jayate'. Below this, the text 'HIGH COURT OF KERALA-RECRUITMENT PORTAL' is displayed. The form contains several input fields: Full Name (with a note: '(As entered in matriculation certificate/changed by notification in official Gazette)'), E-mail, Mobile, Date Of Birth, Gender, Citizenship, Citizenship By, Nativity, Category, Religion, Caste, UserID, Confirm User ID, Password, and Re-enter Password. There are also dropdown menus for Gender, Citizenship By, Category, Religion, and Caste. A captcha field is present with the text 'Enter the Captcha' and a box containing the numbers '9 3 7 4 6'. At the bottom, there are two buttons: 'Send OTP For Registration' and 'RESET'. A link 'Already have an account? Login' is located at the very bottom.

Candidate Name should be entered as in the matriculation certificate or if changed by notification in Official Gazette. Candidates have to set User Id and Password of their choice. **The Password should be of at least 8 Charterer long. Only Characters from [Aa-Zz,0-9] and Special Characters from [@,!,%,?,&] are allowed for create the password.**

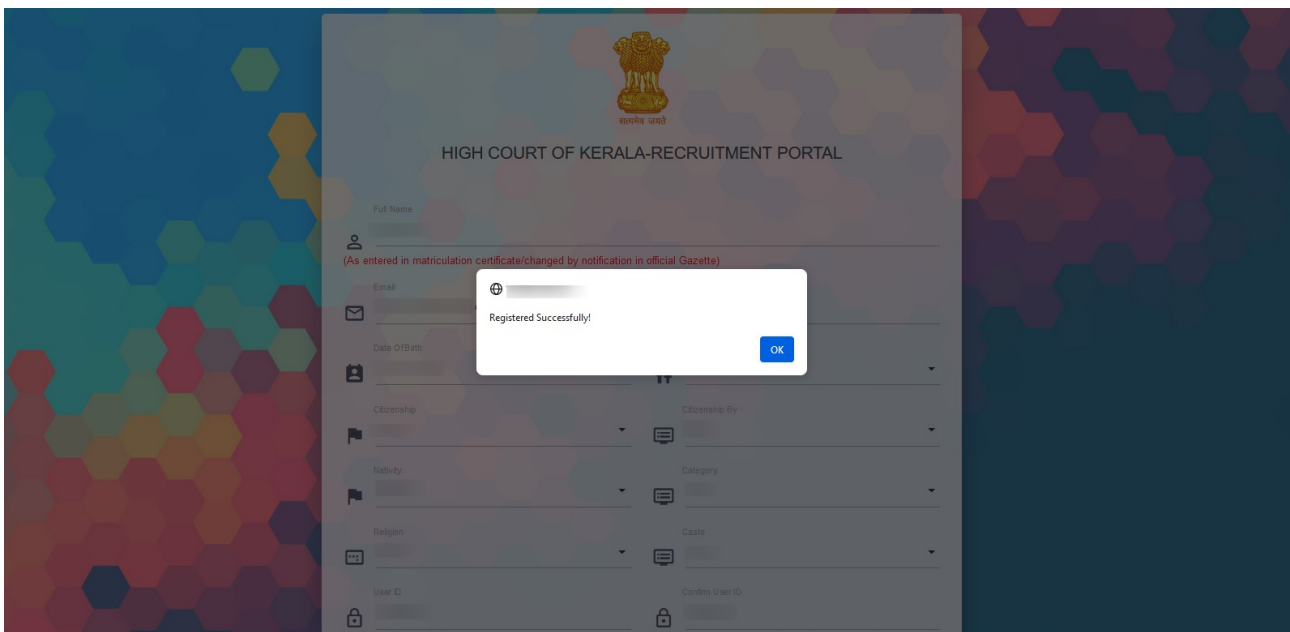
5. Click **Send OTP for Registration**

This is a close-up screenshot of the registration form, focusing on the password and captcha fields. It shows two red error messages: 'Minimum 8 characters with alpha-numeric[Aa-Zz,0-9,@!%?&]' and 'Minimum 8 characters with alpha-numeric[Aa-Zz,0-9,@!%?&]'. Below these, there is a captcha field with the text 'Enter the Captcha' and a box containing the numbers '9 3 7 4 6'. At the bottom, the 'Send OTP For Registration' button is highlighted with a red box and a red triangle points to it. The 'RESET' button is also visible. A link 'Already have an account? Login' is at the bottom left.

6. Enter OTP and Click **Register**



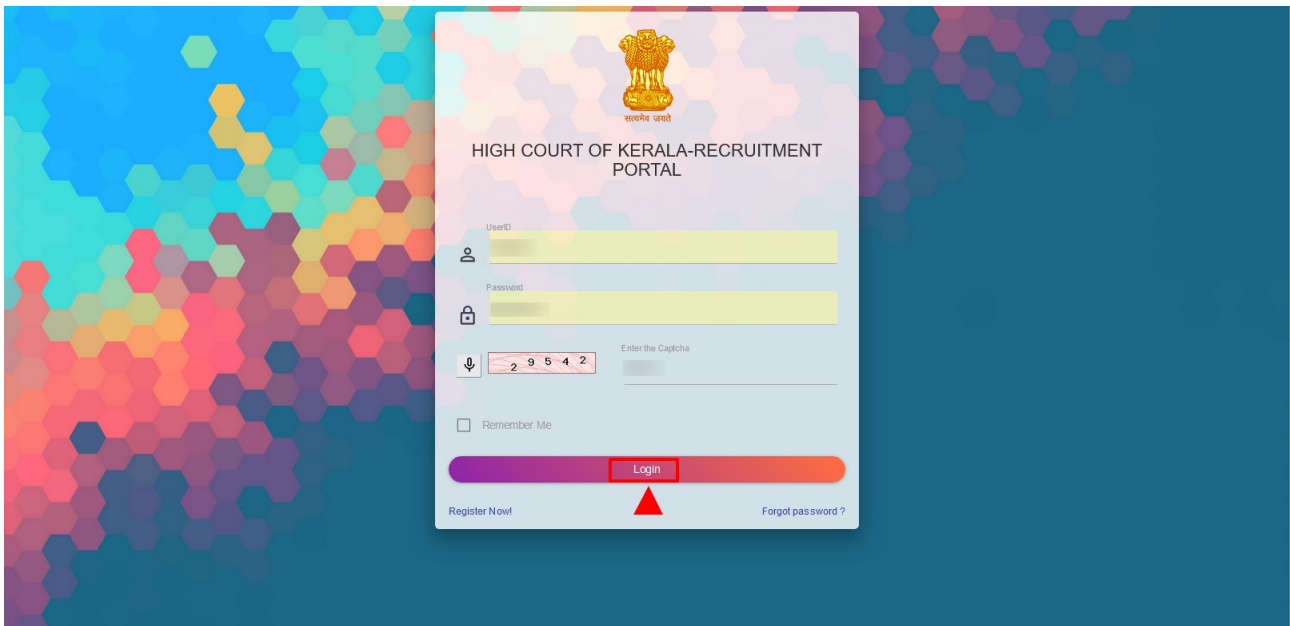
7. Registration Complete



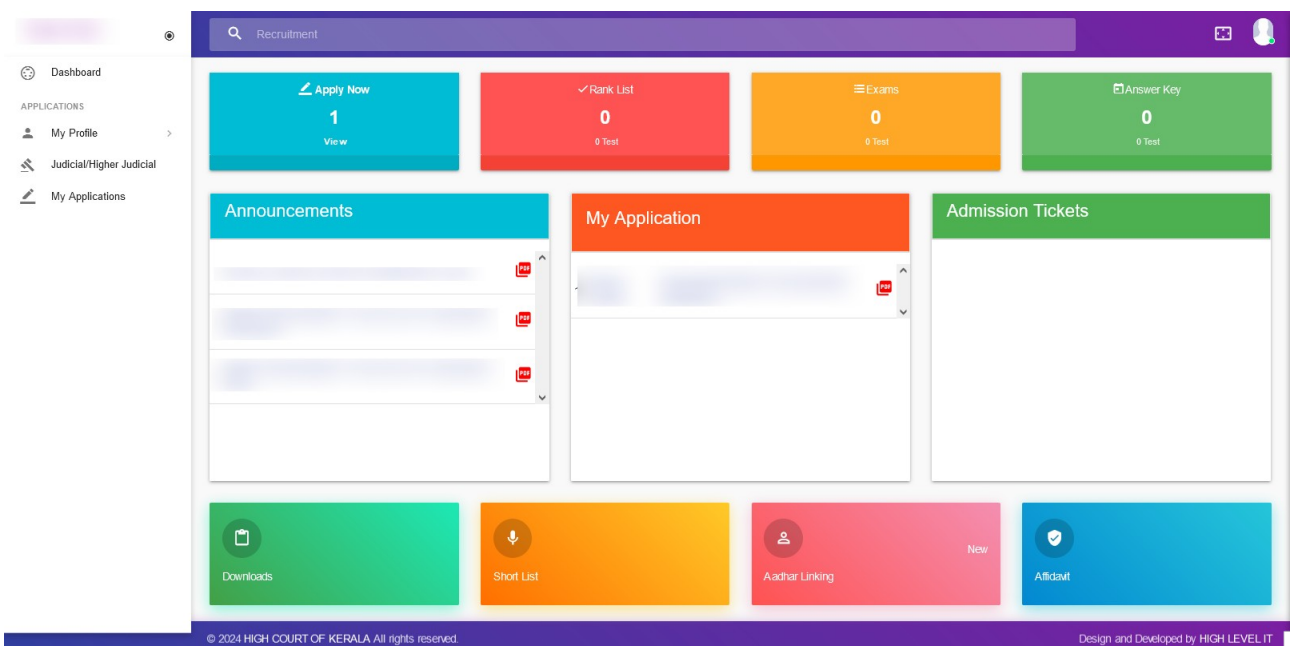
Registered Candidates

Registered Candidates can Login with their User Id and Password. Candidates need to complete their profile by providing their Communication details, Qualifications, Photo and Signature etc.

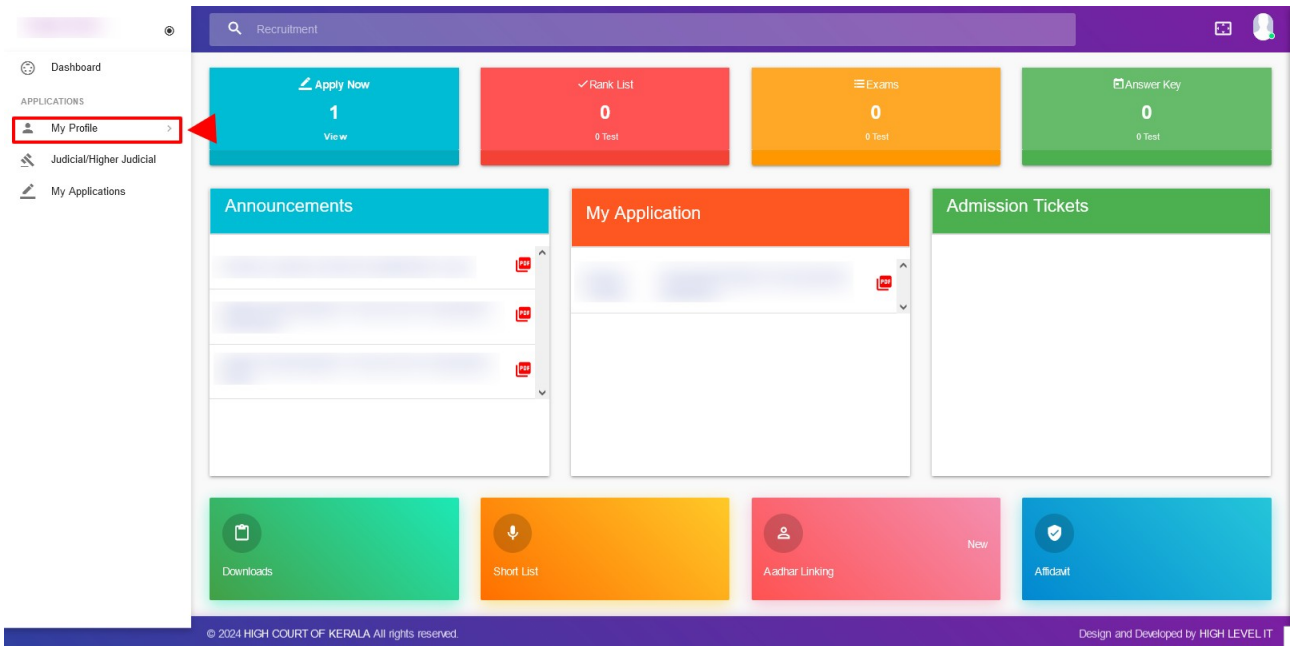
1. Login to the Registered Profile with User Id and Password.



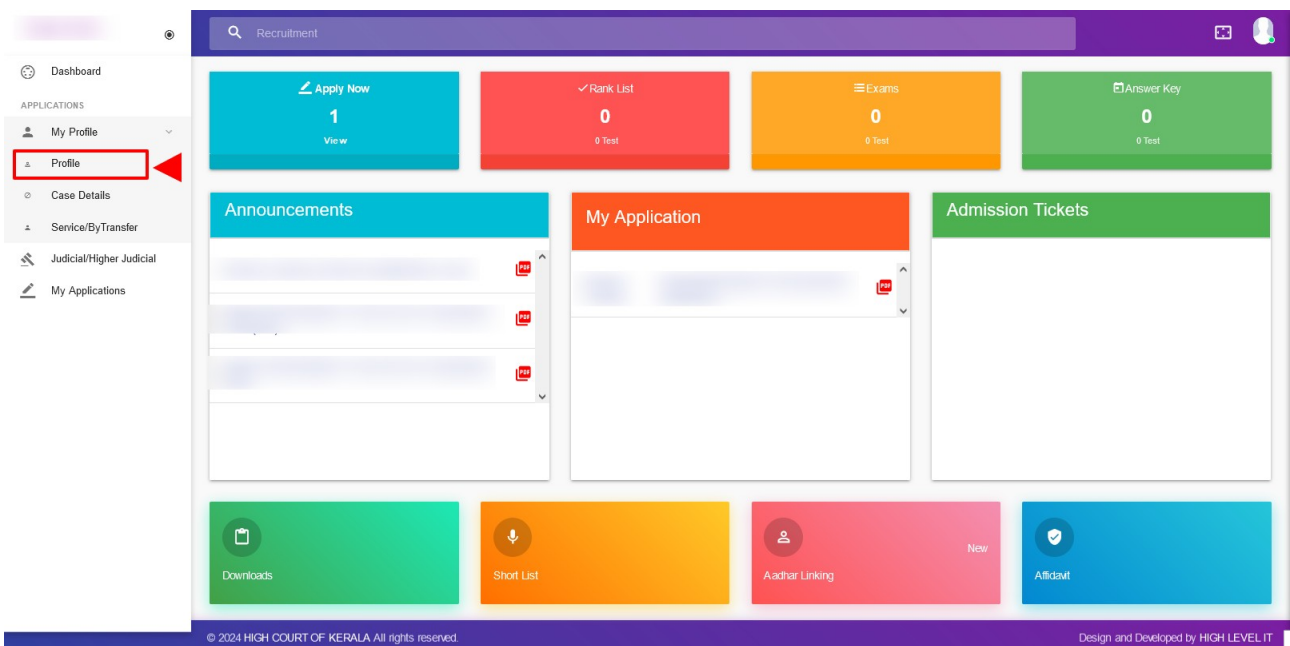
2. Candidate's Dashboard will be displayed.



3. Click My profile



4. Click Profile



5. Click **Basic Details** in the Tab menu and add your Communication and Permanent Address, Mobile no, email id, Marital status, Languages, Id card details etc.

Recruitment

Personal Profile

Home > Form > My Profile

Profile Details

BASIC DETAILS PHOTO & SIGNATURE QUALIFICATION DISABILITY/AGE RELAXA... OTHER DETAILS WORK EXPERIENCE

Personal Details

Name of the Candidate* Expansion of Initial

(As entered in matriculation certificate/changed by notification in Official Gazette)

Gender* Female Male Transgender

DOB*

Are you a citizen of India* Yes No

Citizenship By

Nativity* Kerala Non Kerala

Category* Religion* Caste

Marital Status*

Address for Communication

House Name* Street/Lane

Locality* Post Office*

State* District*

Pin Code*

Permanent Address Copy Address

House Name* Street/Lane

Locality* Post Office*

State* District*

Pin Code*

Country of birth* Place of birth* Mother tongue*

Are you in the service of Central/State Govt.(Permanent cadre)?* Yes No

Language Proficiency

Language	Read	Write	Speak	
English	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
Malayalam	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Hindi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tamil	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Kannada	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

ID Card Details*

You may have to provide any of the following ID cards in original at the time of Examination/Interview.

1. ID Number*

2. ID Number*

e-Contact Information

Email* Mobile*

Additional Mobile Land Phone Number with STD Code

Get OTP

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6. After completing the details Click **Get OTP**

ID Card Details*

You may have to provide any of the following ID cards in original at the time of Examination/Interview.

1. Id Number *

2. Id Number *

e-Contact Information

Email* Mobile*

Additional Mobile Land Phone Number with STD Code

Get OTP

7. Enter OTP and Click **Verify and Submit**

ID Card Details*

You may have to provide any of the following ID cards in original at the time of Examination/Interview.

1. Id Number *

2. Id Number *

e-Contact Information

Email* Mobile*

Additional Mobile Land Phone Number with STD Code

Enter OTP: **Verify & Submit** ✓

Resend OTP

8. Basic Details Updated

ID Card Details*

You may have to provide any of the following ID cards in original at the time of Examination/Interview.


1.

2.

e-Contact Information

Email*

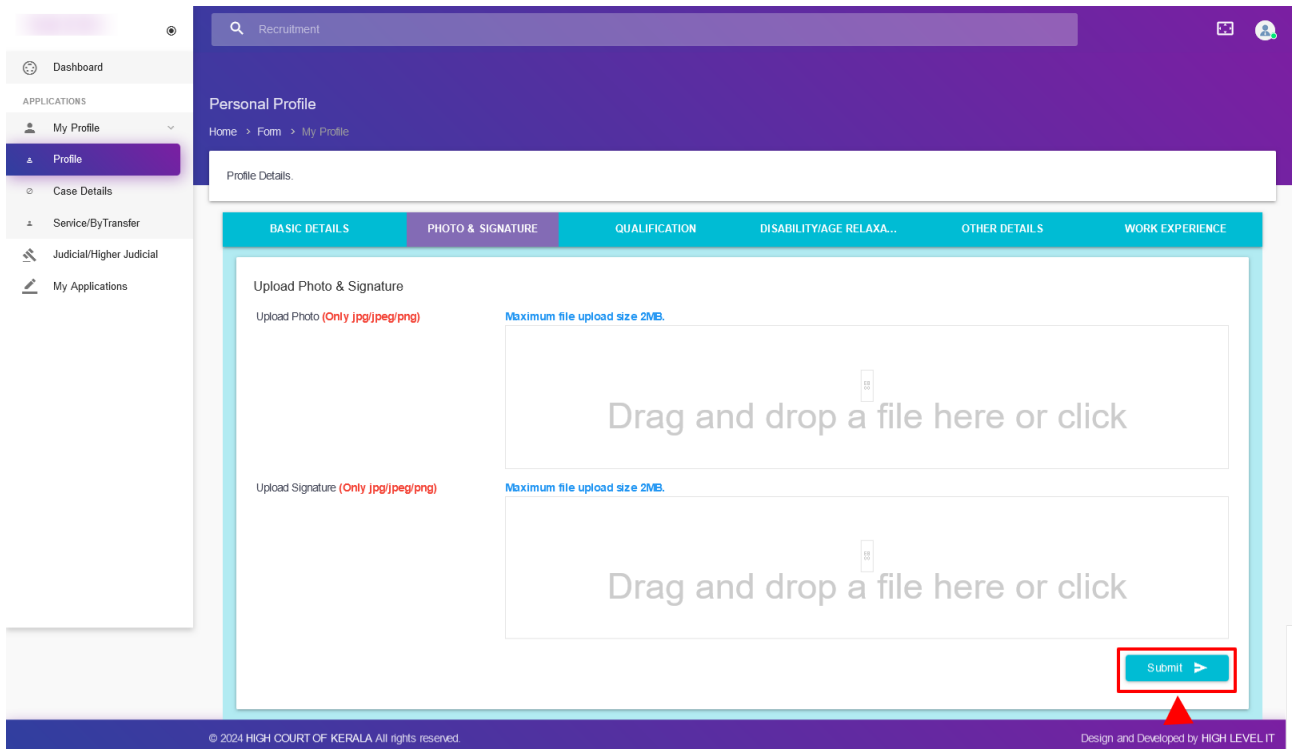
Additional Mobile Land Phone Number with STD Code



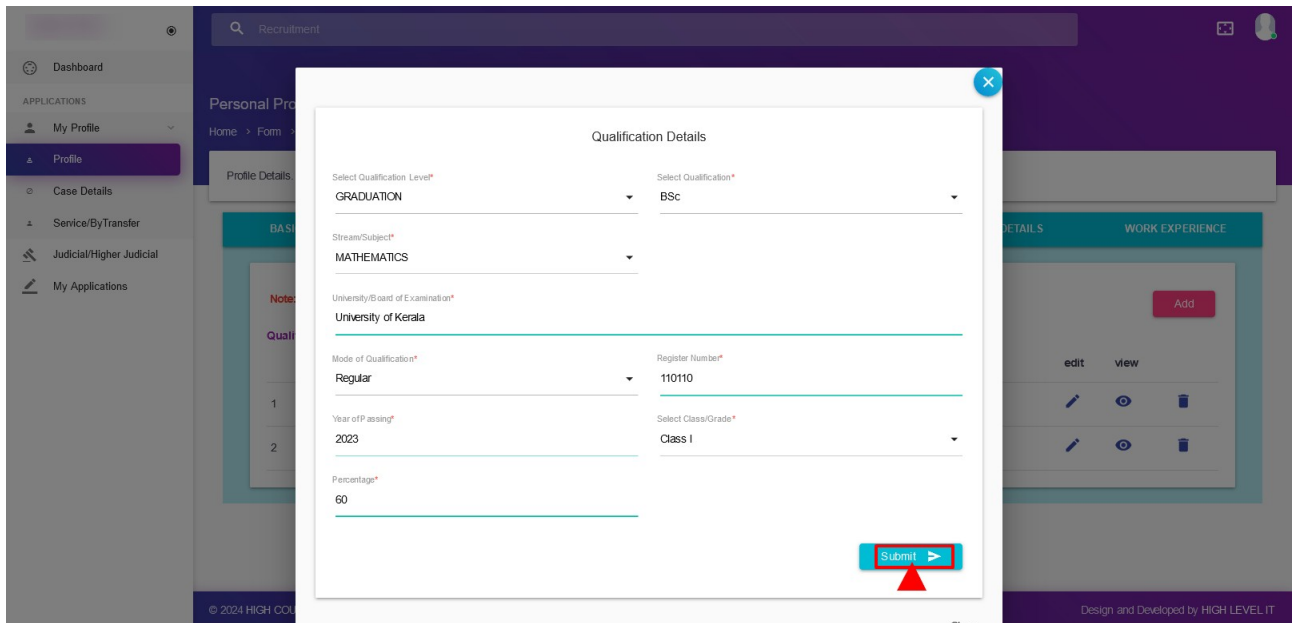
Details Saved Successfully!

OK

9. Upload Photo and Signature

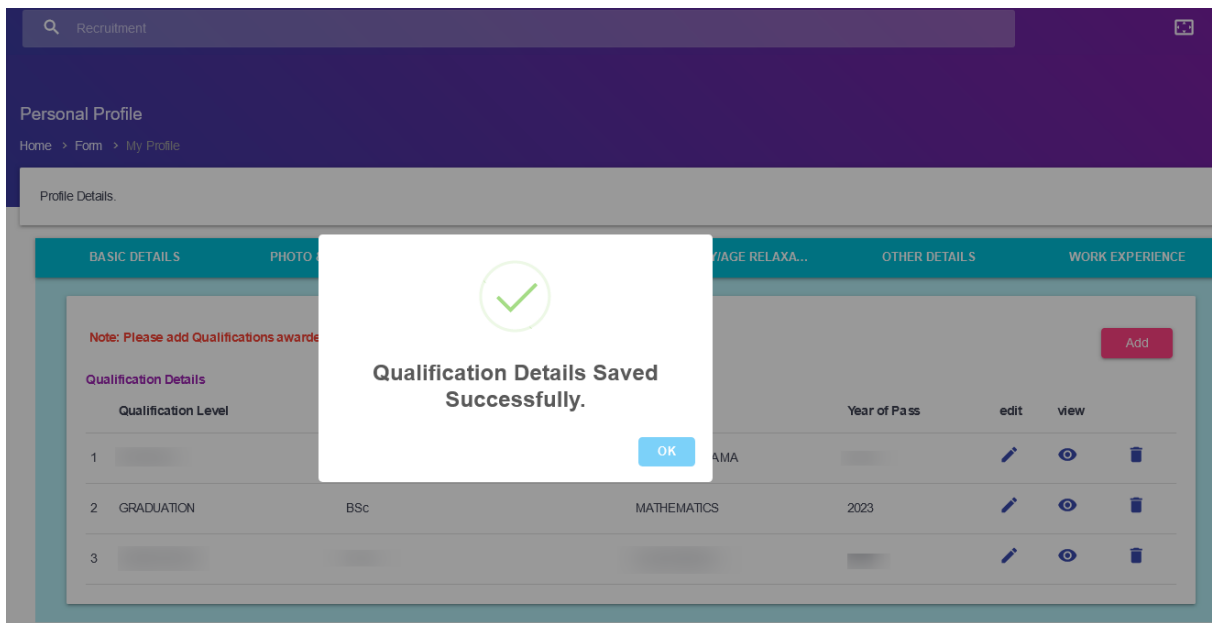


10. Add Qualifications

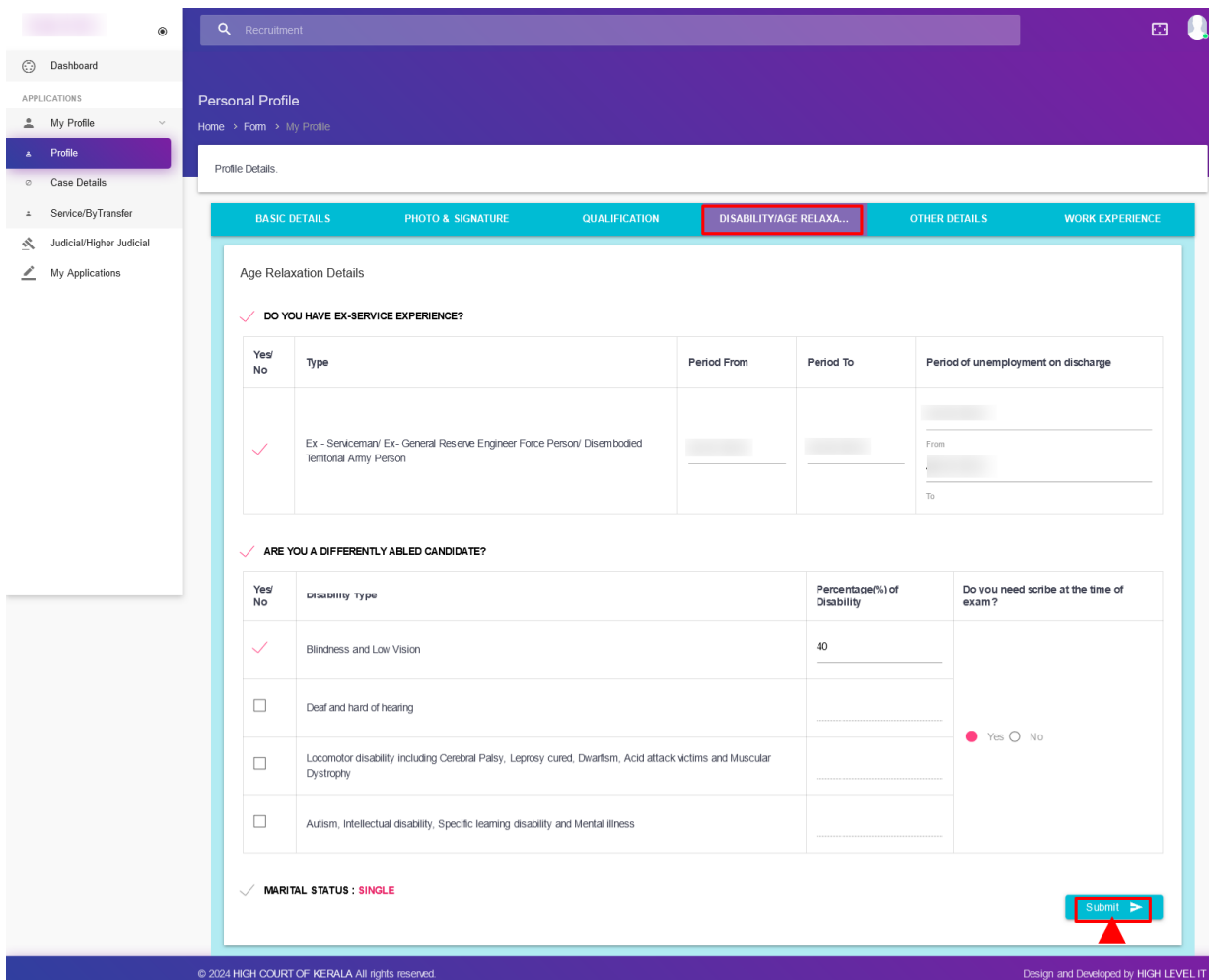


Add your Qualification details (Qualifications awarded or recognised by any of the Universities in Kerala) including Percentage, Roll No.s, University etc. Then Click Submit.

11. Qualification Updated.




12. Disability/ Age Relaxation Details



13. Disability/ Age Relaxation Details updated

✓ ARE YOU A DIFFERENTLY ABLED CANDIDATE?

Yes/ No	Disability Type	Percentage(%) of Disability
✓	Blindness and Low Vision	40
<input type="checkbox"/>	Deaf and hard of hearing	
<input type="checkbox"/>	Locomotor disability including Dystrophy	
<input type="checkbox"/>	Autism, Intellectual disability, Specific learning disability and Mental illness	



Disability/Age Relaxation Details Saved Successfully!

OK

14. Other Details

Recruitment

Personal Profile

Home > Form > My Profile

Profile Details:

- BASIC DETAILS
- PHOTO & SIGNATURE
- QUALIFICATION
- DISABILITY/AGE RELAXA...
- OTHER DETAILS
- WORK EXPERIENCE

I. General Details (All Posts)

1. General

Do you have any computer knowledge? Yes No Furnish Details*

Do you have any extra curricular activities? Yes No Extra curricular activities*

Do you have any additional qualification? Yes No

Are/Were you a party in any civil/criminal proceedings? Yes No

2. Debarment / Disqualification Details

Have you been debarred for candidature in any previous selections by any public authority? Yes No Furnish Details*

Have you been disqualified for candidature in any previous selections by any public authority? Yes No Furnish Details*

Have you been found ineligible for candidature in any previous selections by any public authority? Yes No Furnish Details*

Have you been dismissed from service of Central or State Government or any Quasi-Government Institution or any Government owned Company or Corporation or any Local Self Govt. Institution? Yes No Furnish Details*

Was any penalty other than dismissal from service imposed on you during your service? Yes No Furnish Details*

Is any disciplinary proceedings/Inquiry initiated or contemplated against you? Yes No Furnish Details*

Submit

- II. High Court Posts
- III. District and Session Judge and Civil Judge (Junior)
- IV. Civil Judge (Junior)
- V. District and Session Judge

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15. Other Details - High Court Posts

The screenshot shows a web application interface for a recruitment portal. The user is logged in as 'Test 6 Sh'. The main navigation menu includes 'Dashboard', 'My Profile', 'Profile', 'Case Details', 'Service/By Transfer', 'Judicial/Higher Judicial', and 'My Applications'. The current page is 'Personal Profile', with a breadcrumb trail: 'Home > Form > My Profile'. The page title is 'Personal Profile' and the sub-section is 'Profile Details'. The form is divided into several tabs: 'BASIC DETAILS', 'PHOTO & SIGNATURE', 'QUALIFICATION', 'DISABILITY/AGE RELAXA...', 'OTHER DETAILS', and 'WORK EXPERIENCE'. The 'QUALIFICATION' tab is active, showing a section for 'II. High Court Posts'. Below this, there are sections for '1. Details of Father/Mother/Guardian' (with fields for Name and Relationship), '2. High Court Service' (with a question 'Are you in the service of High Court?' and radio buttons for 'Yes' and 'No'), and three sections for 'III. District and Session Judge and Civil Judge (Junior)', 'IV. Civil Judge (Junior)', and 'V. District and Session Judge'. A 'Submit' button is located at the bottom right of the form. The footer contains the text '© 2024 HIGH COURT OF KERALA All rights reserved.' and 'Design and Developed by HIGH LEVEL IT'.

16. Case Details

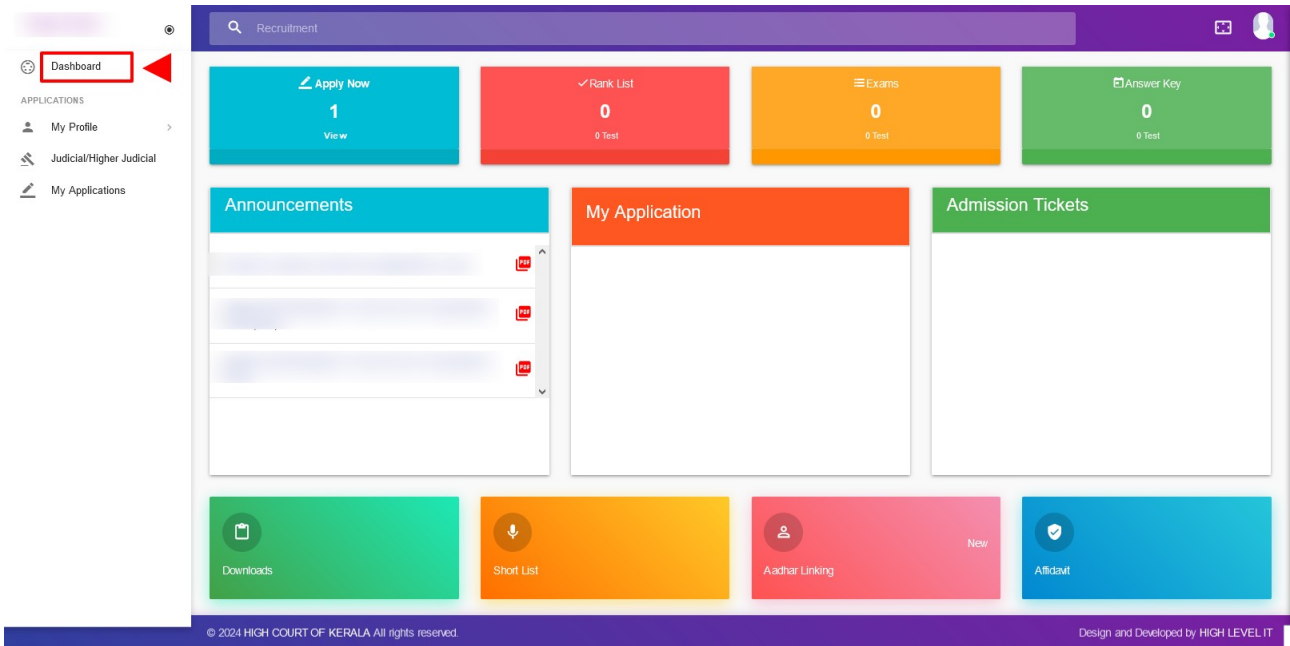
The screenshot shows the 'Case Details' form in the same web application. The breadcrumb trail is 'Home > Userinfo > Case Details'. The page title is 'CASE DETAILS' and the sub-section is 'Case Details'. The form contains a text area for 'Add Case Details here.' followed by a 'CASE DETAILS' section with the following fields: 'Case Number', 'Case Description', 'Case Nature' (with a 'Select' dropdown), 'Act under section', 'Party in Case' (with a 'Select' dropdown), 'Crime No', 'Charge Submitted' (with a 'Select' dropdown), 'Place of Court', 'Court Name', 'Police Station', 'Instituted' (with a 'Select' dropdown), 'Case Status' (with a 'Select' dropdown), 'Outcome of case', and 'Case Remarks'. A 'Submit' button is located at the bottom right of the form. The footer contains the text '© 2024 HIGH COURT OF KERALA All rights reserved.' and 'Design and Developed by HIGH LEVEL IT'.

17. Service Details

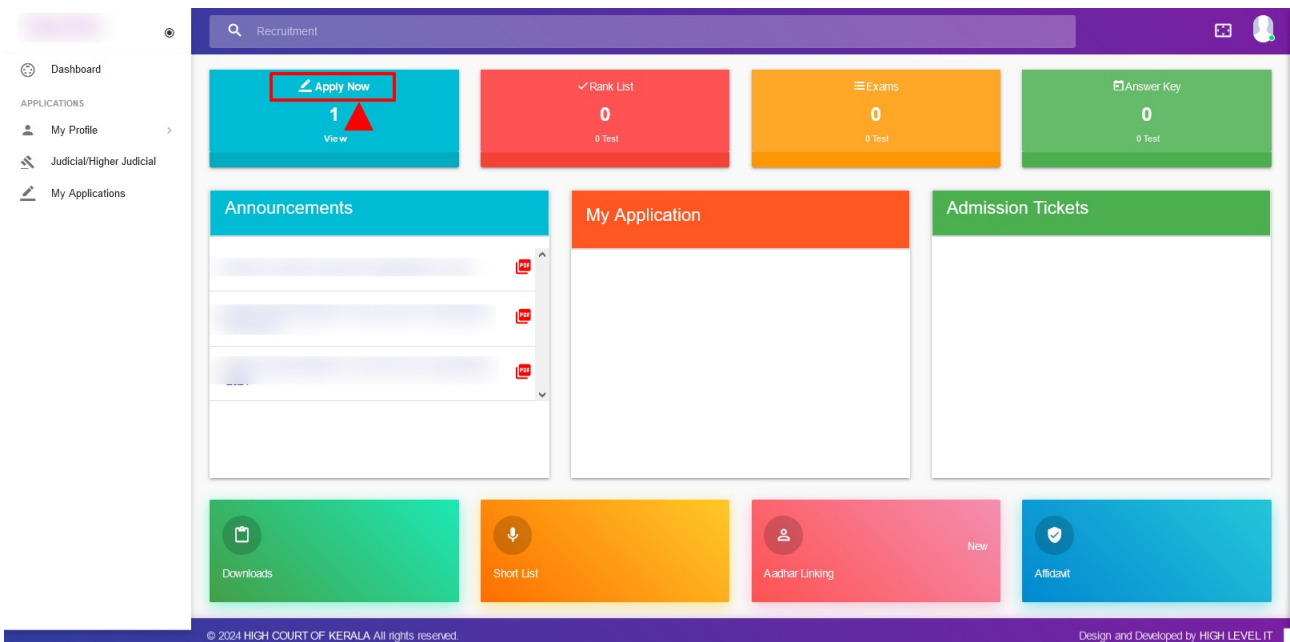
The screenshot shows a web application interface for 'Service Details'. On the left is a sidebar with navigation options: Dashboard, My Profile, Profile, Case Details, Service/ByTransfer (highlighted), Judicial/Higher Judicial, and My Applications. The main header is purple with a search bar and user profile icon. Below the header, the page title is 'SERVICE DETAILS' with a breadcrumb trail: Home > Userinfo > Service Details. A white box contains the text 'Add Service Details here.' Below this is the main form area, also titled 'SERVICE DETAILS'. The form has several input fields: 'Post Name', 'Department', 'Employment Type' (a dropdown menu with 'Choose' selected), 'Scale Of Pay', 'Service From' (a date field with 'dd/mm/yyyy' format), 'Service To' (a date field with 'dd/mm/yyyy' format), and 'Length Of Service' (three separate fields for Year, Month, and Days, each with '0' entered). There is a checkbox for 'Continuing' which is currently unchecked. A teal 'Submit' button with a right-pointing arrow is located at the bottom right of the form. At the very bottom of the page, there is a purple footer with the text '© 2024 HIGH COURT OF KERALA All rights reserved.' on the left and 'Design and Developed by HIGH LEVEL IT' on the right.

Applying For the Post of Assistant

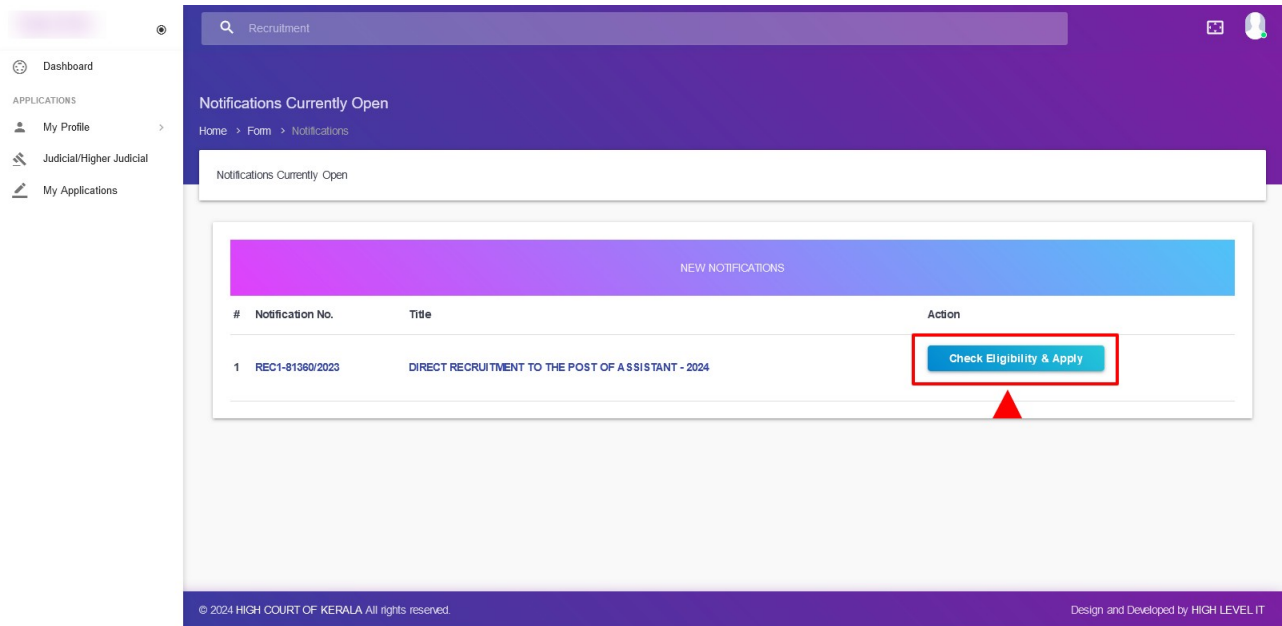
1. Go to Dashboard



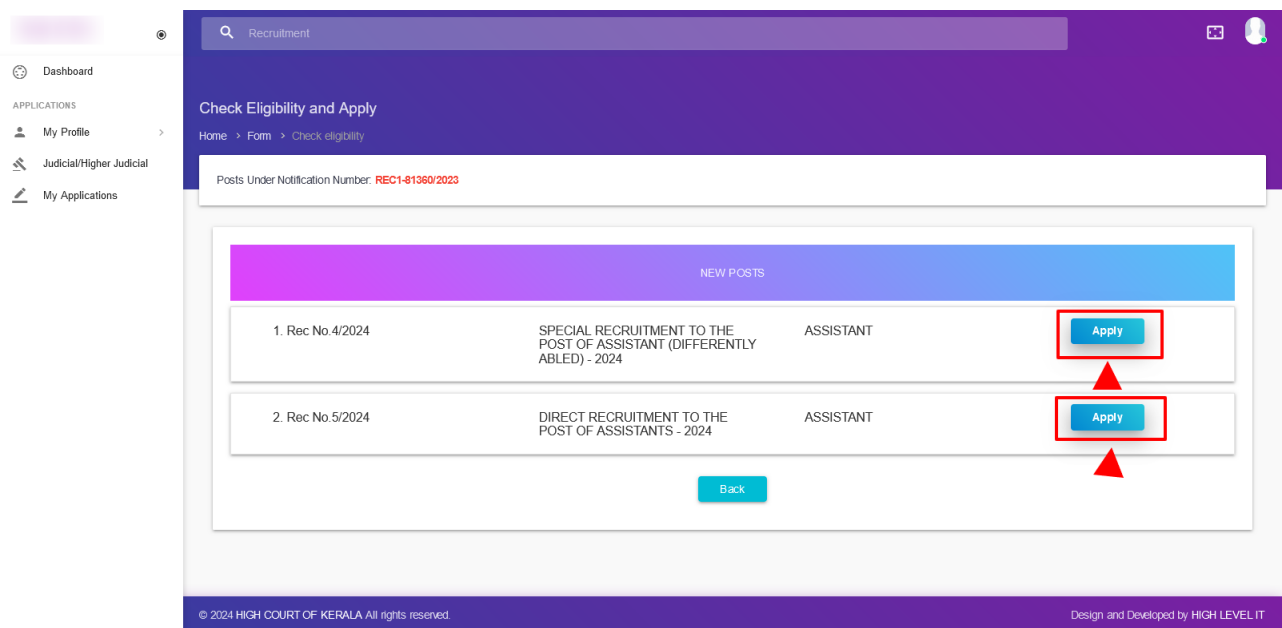
2. Click Apply Now



3. Check Eligibility

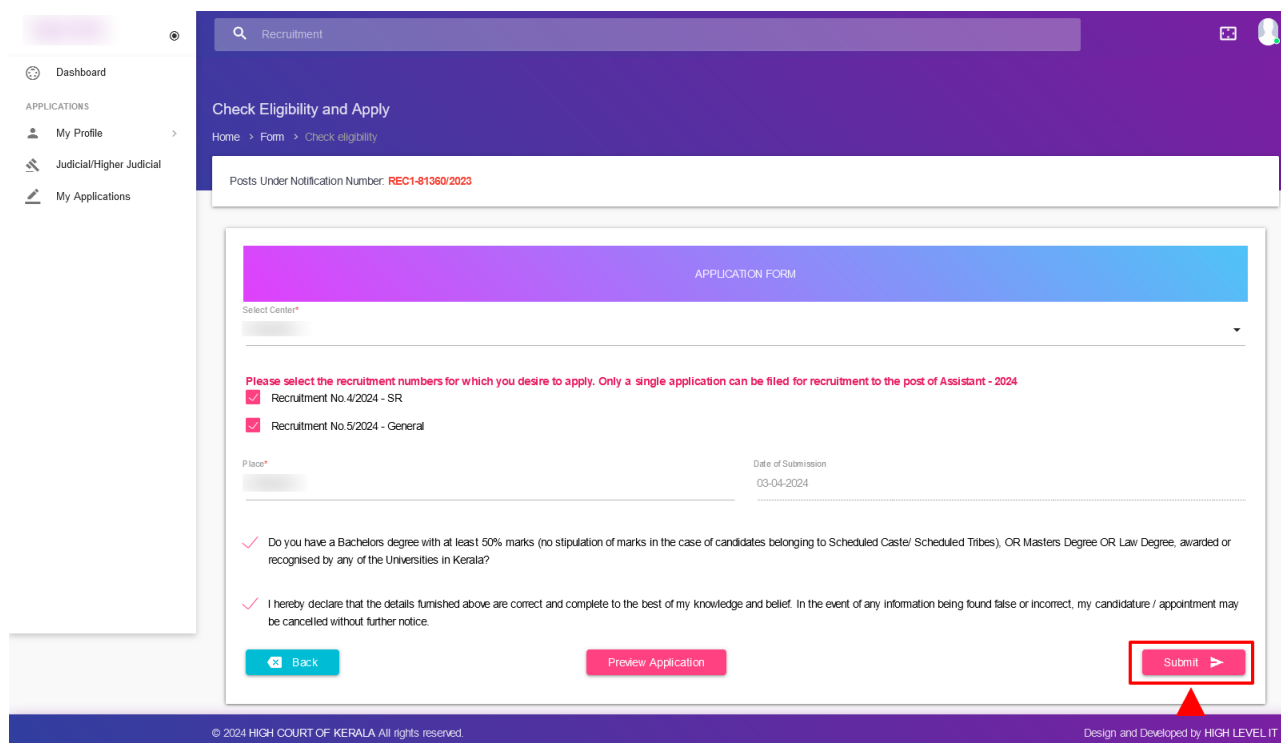


4. Applying for Eligible Posts.

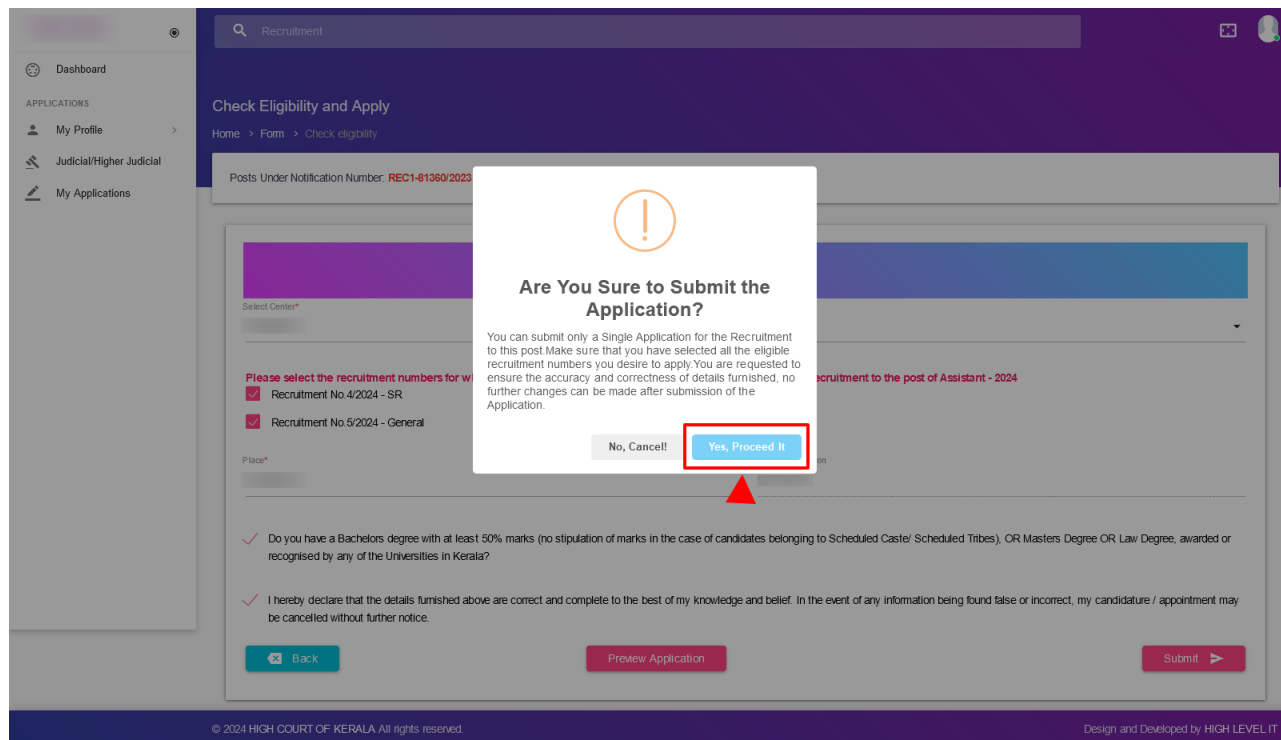


Click the Apply button against any one of the posts you are Eligible to Apply.

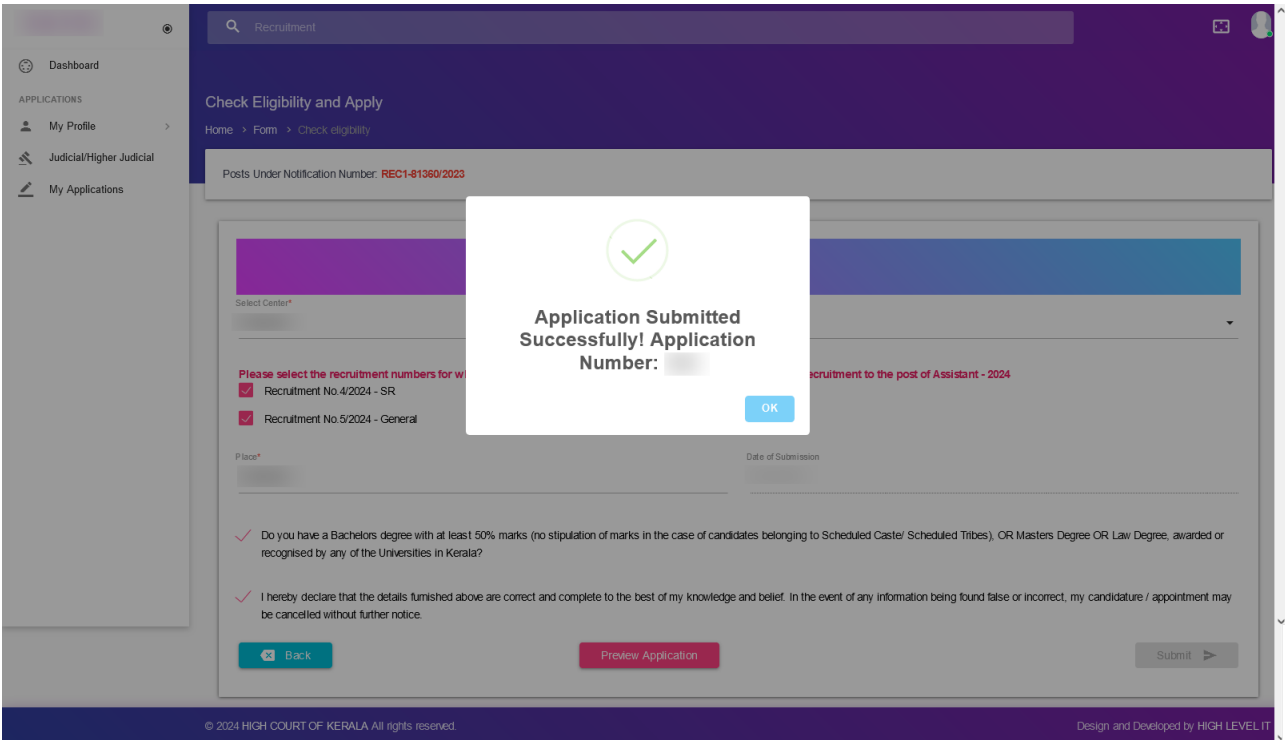
5. Select the Examination Centre



6. Submit Application



7. Submit Success



8. Application Complete

